

**BERWICK AREA SCHOOL DISTRICT  
500 LINE STREET, BERWICK PA 18603**

**BLDG:** \_\_\_\_\_

**PUPIL RELEASE SLIP**

**DATE:** \_\_\_\_\_

\_\_\_\_\_ is leaving our school district, effective \_\_\_\_\_. Before we may release a pupil, that pupil must have completed all obligations to his/her teachers.

- By obligations, it is meant:
- 1) Textbooks returned in good order
  - 2) Financial accounts completed
  - 3) Work up to date to a point where it is possible to give a grade
  - 4) **Parent/Guardian must sign release.**

If the above pupil has no obligations to you, initial this slip in the space provided. If he/she does have an obligation, do not initial this slip, but describe the obligation in the space provided.

Teacher	Room #	Initials	Obligation	Course	W/D Grade

Homeroom Teacher \_\_\_\_\_

Class Advisor \_\_\_\_\_

Librarian \_\_\_\_\_

Guidance Counselor \_\_\_\_\_

Principal \_\_\_\_\_

Withdrawing to: \_\_\_\_\_

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Date**