

ATHLETICS TIMESHEET

Name _____

For Business Office Use Only

Activity Types (Please check all that apply)

<input type="checkbox"/> Announcer (\$40)	<input type="checkbox"/> Game Manager
<input type="checkbox"/> Clock Scoreboard Operator (\$40)	<input type="checkbox"/> Message Board Operator (\$40)
<input type="checkbox"/> Clock Operator (\$35)	<input type="checkbox"/> Score Keeper (\$40)

Account Charged (Please check the appropriate box for account code)

<input type="checkbox"/> Baseball 10-3250-182-000-00-000-000-000-BASE	<input type="checkbox"/> Girls Basketball 10-3250-182-000-00-000-000-000-GBAL
<input type="checkbox"/> Boys Basketball 10-3250-182-000-00-000-000-000-BBAL	<input type="checkbox"/> Golf 10-3250-182-000-00-000-000-000-GOLF
<input type="checkbox"/> Bowling 10-3250-182-000-00-000-000-000-BOWL	<input type="checkbox"/> Girls Soccer 10-3250-182-000-00-000-000-000-GSOC
<input type="checkbox"/> Boys Soccer 10-3250-182-000-00-000-000-000-BSOC	<input type="checkbox"/> Girls Tennis 10-3250-182-000-00-000-000-000-GTEN
<input type="checkbox"/> Boys Tennis 10-3250-182-000-00-000-000-000-BTEN	<input type="checkbox"/> Girls Volleyball 10-3250-182-000-00-000-000-000-GVOL
<input type="checkbox"/> Boys Volleyball 10-3250-182-000-00-000-000-000-BVOL	<input type="checkbox"/> Softball 10-3250-182-000-00-000-000-000-SOFT
<input type="checkbox"/> Cheerleading 10-3250-182-000-00-000-000-000-CHER	<input type="checkbox"/> Track 10-3250-182-000-00-000-000-000-TRAK
<input type="checkbox"/> Field Hockey 10-3250-182-000-00-000-000-000-FHOC	<input type="checkbox"/> Wrestling 10-3250-182-000-00-000-000-000-WRES
<input type="checkbox"/> Football 10-3250-182-000-00-000-000-000-FOOT	

Activity Details (Please check all activity types that apply)

Day	Date	Activity					
		A = Announcer CS = Clock Scoreboard Operator CO = Clock Operator			GM = Game Manager MB = Message Board Operator SK = Score Keeper		
Mon	/ /	<input type="checkbox"/> A	<input type="checkbox"/> CS	<input type="checkbox"/> CO	<input type="checkbox"/> GM	<input type="checkbox"/> MB	<input type="checkbox"/> SK
Tue	/ /	<input type="checkbox"/> A	<input type="checkbox"/> CS	<input type="checkbox"/> CO	<input type="checkbox"/> GM	<input type="checkbox"/> MB	<input type="checkbox"/> SK
Wed	/ /	<input type="checkbox"/> A	<input type="checkbox"/> CS	<input type="checkbox"/> CO	<input type="checkbox"/> GM	<input type="checkbox"/> MB	<input type="checkbox"/> SK
Thu	/ /	<input type="checkbox"/> A	<input type="checkbox"/> CS	<input type="checkbox"/> CO	<input type="checkbox"/> GM	<input type="checkbox"/> MB	<input type="checkbox"/> SK
Fri	/ /	<input type="checkbox"/> A	<input type="checkbox"/> CS	<input type="checkbox"/> CO	<input type="checkbox"/> GM	<input type="checkbox"/> MB	<input type="checkbox"/> SK
Sat	/ /	<input type="checkbox"/> A	<input type="checkbox"/> CS	<input type="checkbox"/> CO	<input type="checkbox"/> GM	<input type="checkbox"/> MB	<input type="checkbox"/> SK
Sun	/ /	<input type="checkbox"/> A	<input type="checkbox"/> CS	<input type="checkbox"/> CO	<input type="checkbox"/> GM	<input type="checkbox"/> MB	<input type="checkbox"/> SK

Payroll reserves the right to return incomplete/unsigned timesheets for completion.
 Note: Please adhere to the payroll schedule. Late timesheets will be processed the following pay cycle.
DO NOT HOLD TIME CARDS. The District is assessed penalties and interest for late payroll reporting to retirement.

Employee Signature

Athletic Director Signature

/ /

Date Submitted