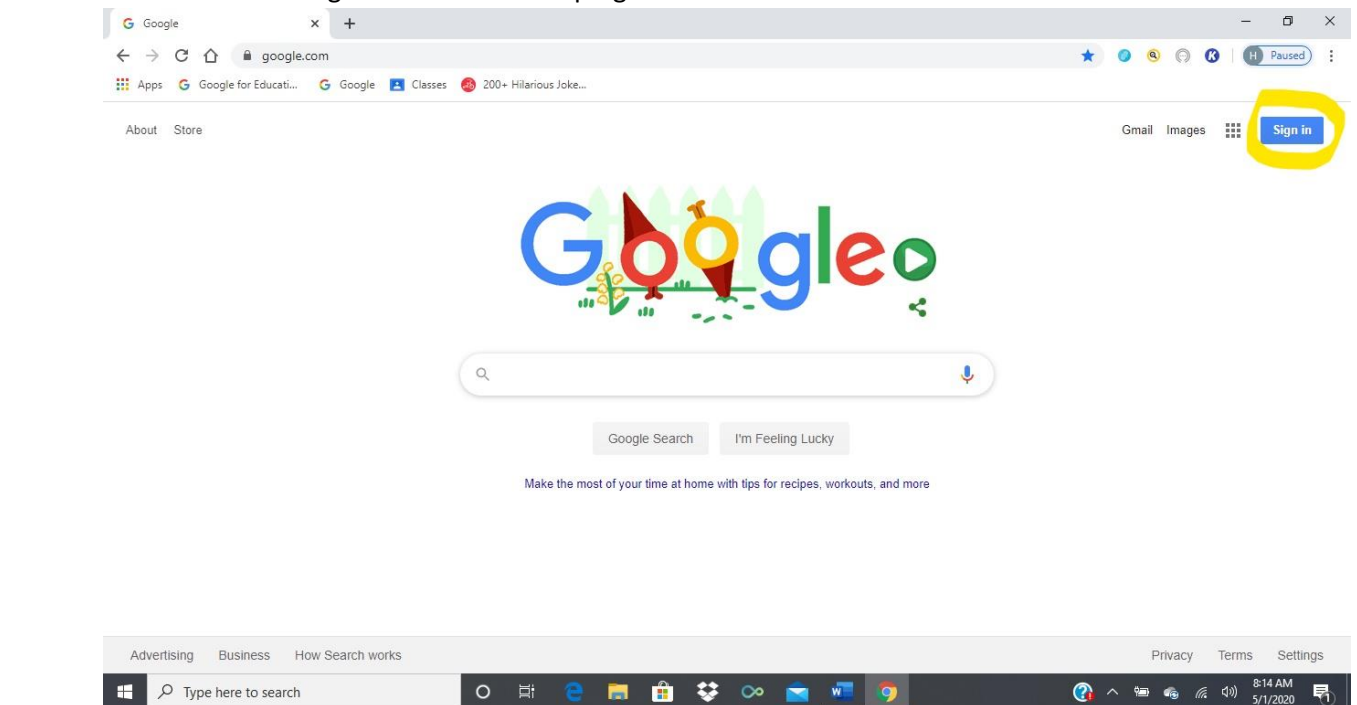


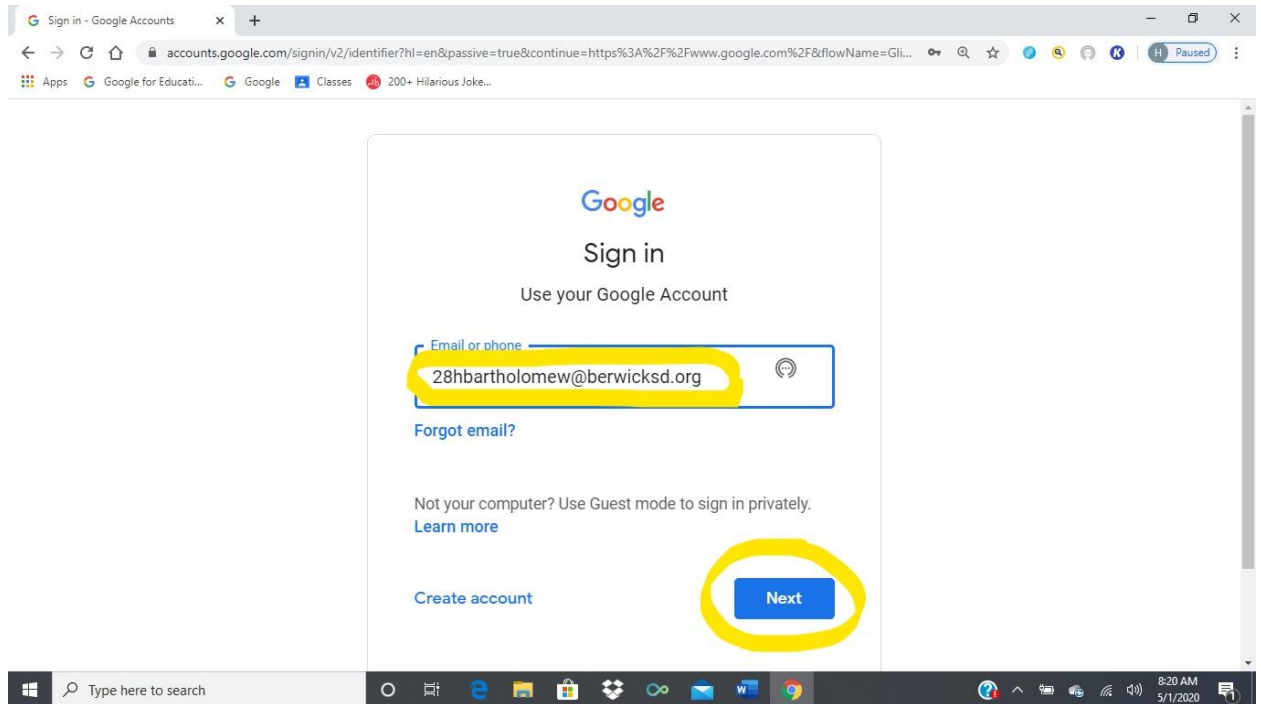
1. Open Chrome as your browser and type in google.com in the address bar.



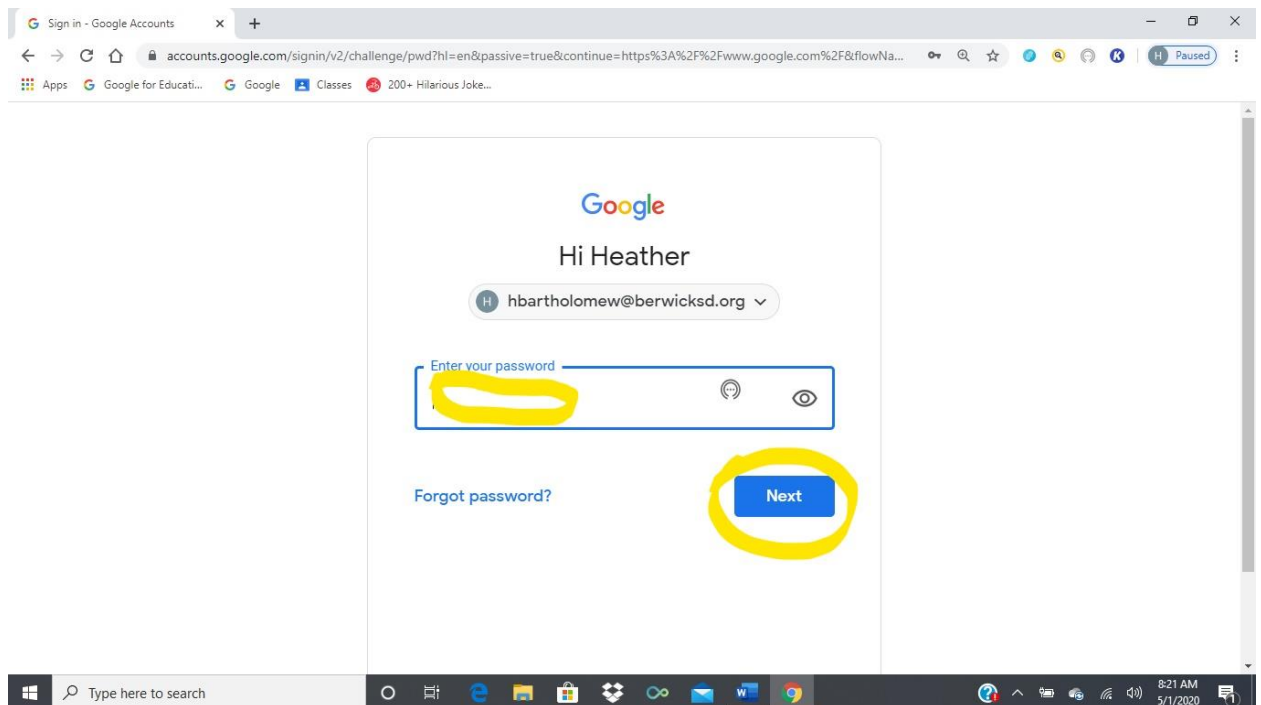
2. Click on the blue Sign in button in the top right corner.



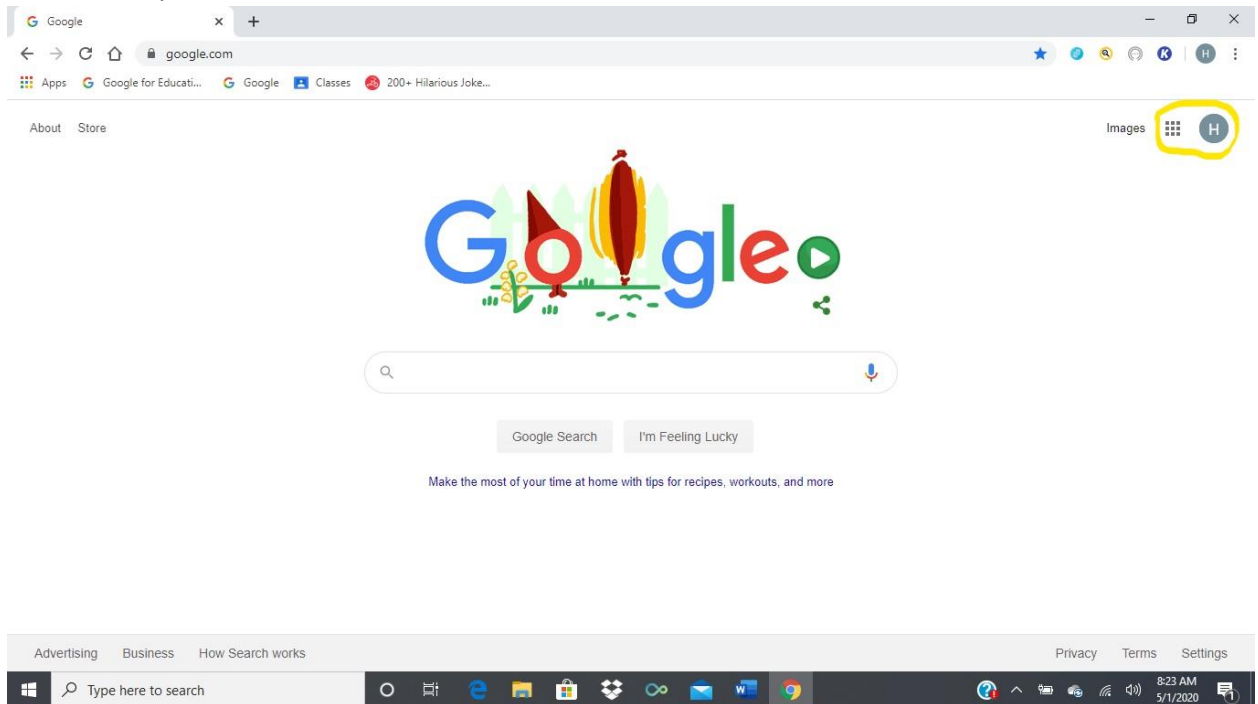
3. Type in the "email" address assigned to your student so that they can access their Google Account and click Next. (The two-digit year of their graduation ex. 28, 29, 30, 31, or 32, the first letter of their first name and their entire last name @berwicksd.org, such as, 28hbartholomew@berwicksd.org)



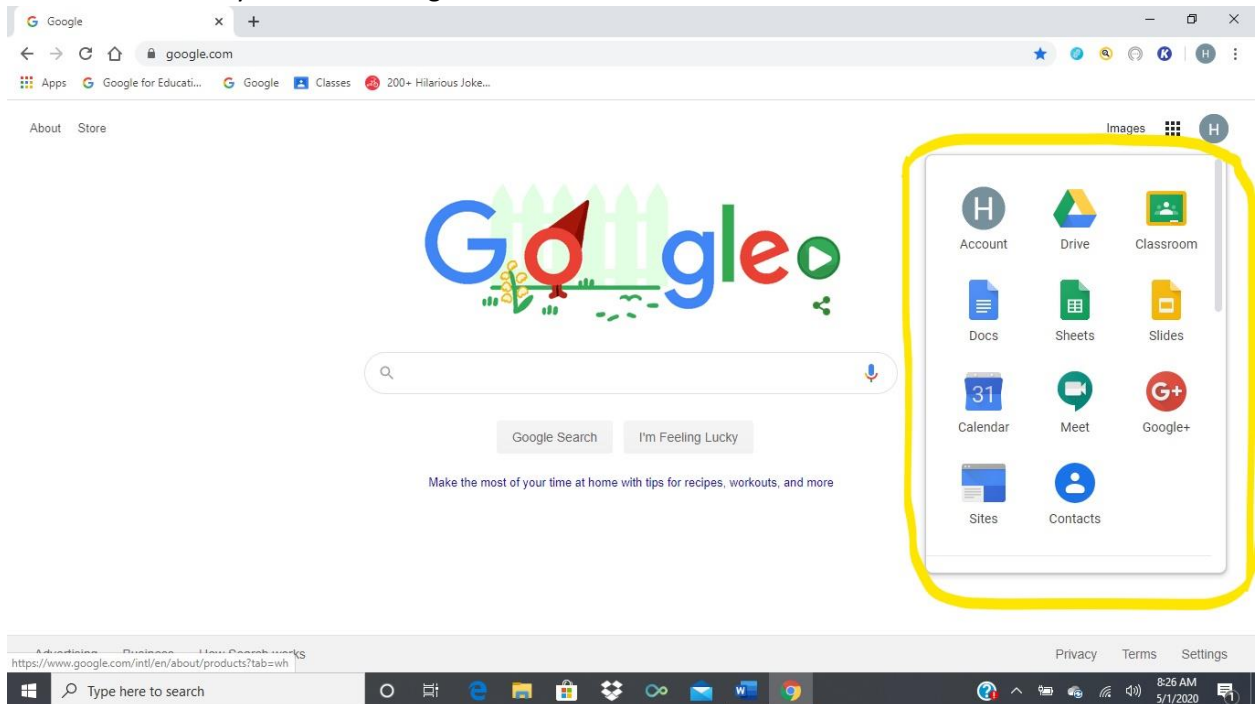
4. Enter their student ID# which is the number students use for their lunch accounts and then click next.



5. Once your student is into their account, you will see the “Waffle” in the upper corner along with a circle with your child’s first letter of their first name.



6. If you click on the “Waffle”, you will see all the apps that are available in the G Suite for Education which is your child’s Google Account.



7. To access all the classes that your child has been invited to join, click on the Classroom App. There will probably not be as many as you see here, but you should see your child's homeroom along with one or more Specials Classroom.

